

RICCE Collaborative Stakeholder Structure Meeting Agenda
Wednesday, September 30, 2026, 2 to 4 p.m.
Logan Heights Library (567 S 28th St, San Diego, CA 92113)

Attendees:

1. Vivian Serrano, UC
2. Yarley Fernandez, UC
3. Cristina Sanchez-Kerr, USD
4. Dr. Ihan Anita Ip, USD
5. Mirna Cruz, CPMCC
6. Vanessa Nuno, TICLT
7. Jiapsi Gomez, CAB
8. Khea Pollard, CAB
9. Danielle Nourie-Burns, City
10. Clovis Honore, GRID
11. Kara Li, GRID (online)
12. Teresa Perez, GRID (online)
13. Anthony Avalos, CAB (online)
14. Jose de la Torre, PNV
15. Amy Castaneda, EHC
16. Anibal Mendez, EHC
17. Everett Au, SDF
18. Miriam Lopez, SDF
19. Ashley Valentin, SDF
20. Erin Demorest, RICCE Consultant

1. Where We've Been

- a. Status of 6/24/26 action items
 - i. SDF will let each project lead know if SGC/DOC has any final requested edits to their budget or workplan, will schedule follow up-meetings in July to address any outstanding items if needed
 1. Status: completed-all budgets have received initial approval from DOC
 - ii. USD will reach out to each project individually to schedule mtgs to review indicators, discuss how data is being collected for each indicator

1. Status: completed- USD is joining SDF one-on-one meetings with project leads in August, September or scheduling separate meetings with each project lead
 - b. Celebration of recent wins
 - i. All budgets for all projects/plans have been approved by DOC
 - ii. Reminder to share updates/milestones with SDF for the monthly RICCE newsletter and USD for indicator tracking report
 - c. CAB Update
 - i. Received presentation from USD on Evaluation Plan
 - ii. Election of officers
 1. Chair: D'Andre Brooks
 2. Vice Chair: Antoinette Miles
 3. Secretary: Anthony Avalos
 4. 6 CAB seats on CSS: Anthony Avalos, Antoinette Miles, Brenda Menchaca, D'Andre Brooks, Jiapsi Gomez & Khea Pollard
 - iii. New officers start in Nov.
 - iv. 2 new members voted in to CAB: Xitlaly Uribe and Lemark Solomon (LeSol)
2. Where We Are/Where We're Going
 - a. Grant amendment timeline
 - i. Aug: all project budgets approved
 - ii. Fall: SGC final approval
 - iii. Action item-SDF: will notify all project leads as soon as the grant amendment is approved
 - b. Partner Progress Tracker: Status of key milestones for each project plan
 - i. Action item-SDF: circulate updated sub agreements for review to each project lead
 - ii. Action item-SDF: circulate partnership agreement for signature to all project leads in Oct.
3. USD Evaluation Plan
 - a. Final review of indicators for each project in Oct.
 - b. Submit final Evaluation Plan to SGC by Nov. 30
 - c. USD will be developing a process outcome memo
 - d. USD will capture impacts from the loss of EPA funding on project leads as part of the Evaluation Plan

- e. Action item-Email from USD on Fri. 10/2 to project leads w/ updated indicator tracking plans, request for final review by 10/9
 - f. Reminder to take photos at events for the evaluation plan case studies on all the projects
 - g. USD will share the updated plan at Dec. 2026 or March 2027 mtg
4. RICCE Canvassing and Survey Results
- a. EHC canvassing again starting Oct. 7. Canvassers can include info from project/program that help with outreach.
 - b. Survey results from the July canvass included in the ppt
 - c. Action item-Project leads: provide any info to EHC by Oct. 6 that you would like canvassers to share with project area residents
5. RICCE Communications Update
- a. RICCE logo: New logo approved and uploaded to SharePoint for all partners to use on all RICCE related comms
 - i. Link: [RICCE Logo](#)
 - ii. Guide to how to use it on SharePoint
6. Upcoming Events
- a. RICCE Resource Fair and Community Workshop
 - i. Sat. Oct. 17 at Memorial Park Rec Center
 - ii. 10 am workshop led by TICLT on displacement avoidance
 - iii. Resource Fair from 10 a.m. to 1 p.m.
 - iv. Entertainment, food, cafecito
 - v. EHC: drop flyer at each partner's office
 - vi. Canvassers will be out from Oct. 7 to Oct. 16 inviting community to attend
 - vii. Participants: all RICCE partners, EHC Lead Team, ACCE, SDCP, Sharp Healthcare, Elected Officials offices, Logan Heights CDC, APCD, Alliance SD, PNV Food Truck, County OES
 - viii. Action item-RICCE partners please collaborate w/ EHC on RICCE Resource Fair promotion
 - b. RICCE Workforce Resource Center Grand Opening
 - i. Thursday, Nov. 19 from 10-12
 - ii. Logan Heights Community CDC headquarters
 - iii. Action item-All RICCE partners invited, please cross-promote and tag/collaborate w/ EHC social media

7. Administrative Items

a. Invoices

- i. Action item-Aug/Sept invoice due to SDF on Weds Oct. 14
- ii. Oct/Nov invoice due Mon. Dec. 14

b. Records Retention

- i. Reminder for all partners to retain own copies of all records, don't just rely on RICCE SharePoint records
- ii. All records have to be retained for 4 years after the grant term ends in 2030

c. Grant Compliance-meeting the deadlines in the workplans

- i. Timelines in the workplan will be reviewed at each monthly mtg w/ project leads and SDF
- ii. Bi-monthly progress reports get submitted to SGC
- iii. Written notice from SDF to project leads if projects fall behind their timeline
- iv. Projects that don't meet their timeline could have reimbursements withheld by SGC
- v. SDF is here to support w/ grant implementation

d. Insurance Requirements

- i. Action item-SDF will be sending each non-profit project lead a letter about insurance reqs for their project and asking for documentation in Oct.

e. Next CSS Mtg: Thurs. Dec. 10, 2026 at 2 p.m., Logan Heights Library

f. Next CSS Mtg: set schedule for 2027 CSS mtgs, want to start later in day

- i. EHC is proposing later starting times to encourage more public participation, CAB members have to take time off to participate in these mtgs
- ii. EHC can offer childcare and food if we do evening mtgs
- iii. Noted that traffic will be heavy if we start between 4 and 6 for people who are coming from outside the community

8. Announcements

a. CPMCC Annual Fundraiser on Fr. Oct 9 at Barrio Station

b. MTS Procurement for Art installation at 12th and Imperial-should be released in Nov., once it's public, would like all the partners and CAB members to share the procurement

- c. Ihan Anita Ip-NPI, Asst Director for Leadership and Prof Dev-leadership coach, offers confidential free coaching for each of the RICCE partner orgs
 - i. iip@sandiego.edu-all RICCE partners invited to connect w/ Ihan
- d. 2027 Annual USD Nonprofit Symposium, link for registration will open in Nov., event dates TBD
 - i. Variety of rates, includes a community-member rate to attend
- e. Oct. 9 Free legal clinic from SDLVP-works w/ law firms on pro bono legal advice for CBOs
- f. USD Nonprofit Academy on Oct. 23-24, free for nonprofits
- g. Justice Workshop-partnering w/ orgs throughout SD on Get Out the Vote Activities, hiring phone bankers for \$24/hr., shifts Sun afternoons-Thurs. afternoons, 3:30 to 8 p.m., starting Oct. 4-Election Day
 - i. Contact: Anthony Avalos, anthony@thejusticeworkshop.org

9. Public comment: none